

## **Yearly Status Report - 2016-2017**

Part A		
Data of the Institution		
1. Name of the Institution	MARATHA SAMAJ SEVA MANDAL'S CHHATRAPATI SHIVAJI NIGHT COLLEGE OF ARTS AND COMMERCE, SOLAPUR	
Name of the head of the Institution	Dr.Anil Nagnath Barbole	
Designation	Principal	
Does the Institution function from own campus	Yes	
Phone no/Alternate Phone no.	02172620933	
Mobile no.	9822684170	
Registered Email	csnc_123@yahoo.co.in	
Alternate Email	iqaccsnc1989@gmail.com	
Address	101-B Murarji Peth, Solapur -413001	
City/Town	Solapur	
State/UT	Maharashtra	
Pincode	413001	

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Prof.Arun Go	vindrao Mitragotri		
Phone no/Alternate Phone no.		02172620933			
Mobile no.		9423589832			
Registered Email	Registered Email		@gmail.com		
Alternate Email		profnagesh20	17@gmail.com		
3. Website Address	3. Website Address				
Web-link of the AQAR: (Previous Academic Year)		http://www.shivajinightcollege.com/IQAC /IQAC%202015-16.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
		hivajinightcollege.com/acad dar/academic%20calender-201 1.pdf			
5. Accrediation Details	5. Accrediation Details				
Cycle Grade CGPA		Year of Accrediation	Validity Period From Period To		
No Data Entered/Not Applicable!!!					
6. Date of Establishment of IQAC 21-Jun-2004					
7. Internal Quality Assurance System					
Quality initiatives by I	IQAC during th	ne year for promotin	g quality culture		
Quality initiatives by IQAC during the year for promoting quality culture			Number of participants/ beneficiaries		

IQAC			
	No 1	Data Entered/Not Applicable	111
		No Files Uploaded !!!	

## 8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
No Data Entered/Not Applicable!!!					
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	<u>View File</u>
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<u>View File</u>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	0
Year	2019

## 12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Lecture Series for faculty members 2. Student seminars 3. One day workshop on New NAAC Methodology 4. To promote the research for the faculty 5. Conducting Internal Examination 6. Group Discussion

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# 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/N	Not Applicable!!!

No Files Uploaded !!!		
14. Whether AQAR was placed before statutory body ?	No	
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No	
16. Whether institutional data submitted to AISHE:	Yes	
Year of Submission	2017	
Date of Submission	12-Jan-2017	
17. Does the Institution have Management Information System ?	No	

#### Part B

#### CRITERION I – CURRICULAR ASPECTS

### 1.1 - Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our College has very good and planned mechanism for curriculum delivery and documentation. We are affiliated to Solapur university, Solapur. The Curriculum is designed by the university and we implement it. The college has different committees to look after planned delivery and documentation such as Time table committee, Annual Calender Committee, Feedback Committee, Annual Calender is prepared before they beginning of the academic year for the college which reflects all the activities that we are going conduct throughtout the academic year.All the departments also prepare their departmental calender. Every teacher also prepare Annual Teaching plan at the beginning of they academic year and adhere to it. Comprehensive time table for college is prepared by time table committee at the beginning of the year. Every Department also prepare departmental time table. Also every teacher submits monthly teaching reports. to IQAC. Principal personally goes through the monthly teaching reports. All this helps in effective implementation and documents of curriculum delivery. We also take feedback from all the stakeholders on various aspects which give us invaluable inputs on all these aspects. Suggestions we get through feedback are incorporated to effectively implement in the curriculum. We also use available resources and teaching aids very effectively. We also encourage teachers to use resources and teaching aids very effectively. We also encourage teachers to use various teaching methods.

#### 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development

No Data Entered/Not Applicable !!!

## 1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/No		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	UG	15/06/2016
BCom	UG	15/06/2016
MA	PG	15/06/2016
MCom	PG	15/06/2016

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

#### 1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships		
ВА	English	5		
ВА	Marathi	5		
ВА	Economics	5		
ВА	History	5		
BA	Political Science	5		
BCom	5			
No file uploaded.				

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

#### Feedback Obtained

As mentioned above, we collect feedback from students, teachers, alumni and parents. There is feedback committee in the college which takes the feedback from all stakeholders and analyse the feedback along with IAQC and principal. Every year, after collecting the feedback, the feedback is analysed thoroughly and suggestions if any are incorporated to improve the functioning of the college. If there are any suggestions regarding syllabus, the same is conveyed to the of University as we implement the syllabus of Solapur University, Solapur. If there are any suggestions about any teacher same is conveyed to the concerned teachers. We are also readying ourselves for taking feedback offline.

#### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 - Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled		
BA	Marathi, English, Sociolory, Economics, Political Scien ce, History,	660	505	481		
BCom	Commerce	360	308	272		
MA	History	100	58	58		
MCom	Accountancy	110	97	97		
MA	Political Science	100	59	59		
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## 2.2 - Catering to Student Diversity

## 2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of
	students enrolled	students enrolled	fulltime teachers	fulltime teachers	teachers
	in the institution	in the institution	available in the	available in the	teaching both UG
	(UG)	(PG)	institution	institution	and PG courses
			teaching only UG	teaching only PG	
			courses	courses	
2016	753	208	18	0	6

#### 2.3 - Teaching - Learning Process

# 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e- Resources)	ICT Toolsand resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
18	0	0	0	0	0

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor Mentee committee is working in the college since Academic Year 201617. Every year the students admitted in the classes B.A.Part 1,2,3,and B.Com. Part 1,2,3 are divided equally among the full time teachers. At

the beginning of the academic year, every teacher is provided with the list of their mentee students. The principal guide the entire teacher regarding mentor mentee scheme. Every mentor teacher pays personal attention to their mentee students. The mentors resolve all the difficulties of mentee. If there is some serious issue, the mentor along with the principal resolve the issue.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
753	18	1: 42

### 2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	18	1	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies		
No Data Entered/Not Applicable !!!					
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#### 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	00	VI	20/03/2017	30/04/2017
BCom	00	VI	20/03/2017	30/04/2017
MA	00	IV	26/05/2017	23/06/2017
MCom	00	IV	22/05/2017	25/06/2017

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Ours is an affiliated college so conducting CIE and such related activity are done by SUS, Internal Vigilance Committee is established for smooth conduct of examination. We try to take copy free examination. Internal examinations are conducted in the college. Students are also shown model question papers and model answer papers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As per Academic Calender and Time table . All submission dates are strictly followed by our college.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

## 2.6.2 - Pass percentage of students

	Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
		BA		106	52	49.5
		BCom		55	34	61.81
		MA	History	32	22	68.75
		MA	Political Science	23	18	78.26
		MCom	Accountancy	36	19	52.77
ı	No file uploaded.					

## 2.7 - Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

0

## CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year		
No Data Entered/Not Applicable !!!						
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#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No D	ata Entered/Not Applicable	111

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category			
No Data Entered/Not Applicable !!!							
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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start- up	Date of Commencement		
No Data Entered/Not Applicable !!!							
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#### 3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	State National International					onal			
0			C					0	
3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)									
Name of the D							PhD's A	warde	۱
Comme		) I I			INGII		3	warde	
3.3.3 – Research Publications		urnale noti	ified on I	IGC we	heita durina	the ve	_		
									an act Factor (if
Туре		epartment			per of Publi		Aver	-	npact Factor (if any)
	No D				licable	111			
		No	file	upload	ded.				
3.3.4 – Books and Chapters in Proceedings per Teacher durin			Books pu	blished,	and papers	s in Na	tional/Int	ernatio	onal Conference
Departr	nent				N	umber	of Public	ation	
Political Science,	Commer	ce, Engl	lish				10		
			<u>View</u>	/ File					
3.3.5 – Bibliometrics of the pub Web of Science or PubMed/ Inc			e last Aca	ademic y	/ear based	on ave	erage cita	ition in	dex in Scopus/
Title of the Name of Paper Author	Title	of journal	Yea public	-	Citation In	affiliation as citation mentioned in excludin		Number of citations excluding self citation	
	No D	ata Ente	l ered/N	ot App	licable				
		No	file	upload	ded.				
3.3.6 – h-Index of the Institutio	nal Publi	ications du	ring the	year. (ba	ased on Sc	opus/ \	Neb of so	cience)	)
Title of the Name of Paper Author	Title	of journal	Yea public		h-index		Numbe citatio excludino citatio	ns g self	Institutional affiliation as mentioned in the publication
	No D	ata Ente	ered/N	ot App	licable	111			
		No	file	upload	ded.				
3.3.7 – Faculty participation in	Seminar	s/Conferer	nces and	l Sympo	sia during t	he yea	ır:		
Number of Faculty In	ternation	al	Natio	onal		State			Local
Attended/Semina rs/Workshops	1		2	2		1			3
Presented papers	7		1	13 6		0			
Resource persons	1		C	0 0 0		0			
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3.4 – Extension Activities									
3.4.1 – Number of extension a								-	

Title of the activities Organising unit/agency/ Number of teachers Number of students

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

	collaborating agency		participated in such activities		participated in such activities				
		No I	Data Er	ntered/N	ot Appli	cable	111		
	<u>View File</u>								
	3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year								
	Name of the activity	Awa	rd/Recog	gnition	Award	ling Boo	dies	Nu	mber of students Benefited
	0		0			0			0
			1	No file	uploaded	l <b>.</b>			
	.4.3 – Students participa rganisations and progran								
	Name of the scheme O	ganising un cy/collabora agency	ating	Name of the	ne activity	partici	er of teach pated in s activites		Number of students participated in such activites
		No I	Data Er	ntered/N	ot Appli	cable	111		
				<u>View</u>	<u>File</u>				
3.	5 - Collaborations								
3	s.5.1 – Number of Collabo	rative activit	ies for re	search, fac	culty exchan	ige, stud	dent exch	ange dı	uring the year
	Nature of activity		Participa	nt	Source of financial support			Duration	
	0		0		0		0		
			:	No file	uploaded	l <b>.</b>			
	5.5.2 – Linkages with instincilities etc. during the year		stries for	internship,	on-the- job	training	, project w	ork, sh	aring of research
	~	e of the nkage	parti insti ind /resea with o	e of the nering tution/ lustry arch lab contact etails	Duration	From	Duratio	on To	Participant
		No I	Data Er	ntered/N	ot Appli	cable	111		
				No file	uploaded	١.			
	s.5.3 – MoUs signed with puses etc. during the yea		of nationa	al, internatio	onal importa	nce, oth	ner univer	sities, ii	ndustries, corporate
	Organisation Date of MoU signed		signed	Purpos	se/Activ	ities		Number of udents/teachers ipated under MoUs	
ſ		No I	Data Er	ntered/No	ot Appli	cable	111		
				View	<u>File</u>				
С	RITERION IV – INFR	ASTRUCT	URE AI	ND LEAR	NING RE	SOUR	CES		
4.	1 – Physical Facilities								
4	.1.1 – Budget allocation,	excluding sa	alary for i	nfrastructu	re augmenta	ation du	ring the ye	ear	
	Budget allocated for infrastructure augmentation Budget utilized for infrastructure development							re development	

0	0
v	· ·

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities Existing or Newly Added

No Data Entered/Not Applicable !!!

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation	
Libman	Partially	1.0	2017	

#### 4.2.2 - Library Services

· · · · · · · · · · · · · · · · · · ·							
Library Service Type	Existing		Newly	Added	Total		
Text Books	6420	471066	480	33768	6900	504834	
Reference Books	3217	891849	1523	455978	4740	1347827	
Journals	30	31110	0	0	30	31110	
e-Journals	0	5750	0	0	0	5750	
CD & Video	22	0	0	0	22	0	
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platformon which module is developed	Date of launching e- content			
No Data Entered/Not Applicable !!!						
No file uploaded.						

## 4.3 - IT Infrastructure

## 4.3.1 – Technology Upgradation (overall)

Туре	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MGBPS)	Others
Existin g	8	0	1	1	0	1	7	100	0
Added	5	0	1	0	0	0	0	0	0
Total	13	0	2	1	0	1	7	100	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

## 4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility				
No Data Entered/Not Applicable !!!					

## 4.4 - Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
55000	49015	258000	235382

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1) Gymnasium 2) Night Study 3) Email and Internet 4) Canteen 5) Health Care Center 6) Complaint Box 7) Coin Telephone Box 8) Insurance Policy 9) Cycle Stand

0

## **CRITERION V - STUDENT SUPPORT AND PROGRESSION**

### 5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees		
Financial Support from institution	0	0	0		
Financial Support from Other Sources					
a) National	GOI, EBC	361	1917210		
b)International	0	0	0		
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	· · · · · · · · · · · · · · · · · · ·		Agencies involved			
No Data Entered/Not Applicable !!!						
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed	
2017	Career Guidance	200	120	0	0	
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
---------------------------	--------------------------------	-----------------------------------

		redressal
0	0	0

## 5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus			
Nameof organizations visited	ons students stduents placed		Nameof organizations visited	Number of students participated	Number of stduents placed	
No Data Entered/Not Applicable !!!						
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	30	BA	BA	DBF,CSNC	MA
2017	34	BCOM	BCOM	SAN, HN, CSNC	MCOM
<u>View File</u>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying	
No Data Entered/N	ot Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants			
Karate	National	2			
Swimming	National	2			
KhoKho	National	4			
Shot Put	National	2			
Badmintan	National	1			
Ashitodu	National	2			
Kik Boxing	National	1			
Judo	National	1			
Taykando	National	1			
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## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Karate	National	2	0	0	Nitin

						Kamurti, Prathmesh Hotkar
2017	Swimming	National	2	0	0	Pruthiraj Unhale, Nagesh Shettikar
2017	KhoKho	National	4	0	0	Babu Jadhav, Akash Kamble, Amar Bhagare, Mahesh Wadje
2017	Shot Put	National	2	0	0	Sumit Kale, Rajlaxmi Shettikar
2017	Badmintan	National	1	0	0	Poonam Waghmare
2017	Ashitodu	National	1	0	0	Rohit Koli
2017	Kik Boxing	National	1	0	0	Arjun Rathod
<u>View File</u>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is No Provision for Student Council Election by the State Government.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

150

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 - Meetings/activities organized by Alumni Association :

02 Meetings and 01 Alumni activites

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our LMC decetralizes ad coordinates all the functions/activities in the college. There are various committees in the college and these committees perform various educational , academic and administrative works throughout the

year. These committees meet at regular intervals and take important decision regarding academic and administrative matters. According to the student requirement books are purchased from time to time.

6.1.2 - Does the institution have a Management Information System (MIS)?

No

## 6.2 - Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	We prepare and implement various activities apart from the curriculum and syllabus of university. We also conduct students seminar, Group discussion Study tour etc.
Teaching and Learning	Time table Departmental time table are prepared at the beginning of the academic year and strictly adhered throughout the years.
Examination and Evaluation	We take various measures to conduct smoothly university and internal examination of the college
Library, ICT and Physical Infrastructure / Instrumentation	We have a central library. It is well equipped to cater the need of the students and teacher alike. We are also members of NLIST.We have purchased LIBMAN SOFTWARE.
Admission of Students	We adopt First Come, First Served Basis. We also have a Merit List, if there is a large flow of admissions.
Human Resource Management	The Principal and HODs manage the human resource and there are various committees which utilize human resources.

## 6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details			
No Data Entered/Not Applicable !!!				

#### 6.3 - Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year Title of the Title of the From date To Date Number of	Number of
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	devel prog	opment tr ramme pro nised for orga ing staff non-	inistrative raining gramme anised for teaching staff				(Tea	ipants ching aff)	participants (non-teaching staff)		
	No Data Entered/Not Applicable !!!										
			No	file	uploaded	1.					
	6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year										
	Title of the professional development programme			From Date		Tı	To date		Duration		
		No D	ata Ente	red/No	ot Appli	cable !	111				
	No file uploaded.										
(	6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):										
		Teaching					Non-teaching				
	Permanent		Full Time		Permanent			Full Time			
	2		2		0			0			
(	6.3.5 – Welfare scheme	s for									
	Teaching		Non-teaching		Students			ts			
	5		5			1					
6	6.4 – Financial Manag	ement and Re	esource Mo	bilizat	ion						
(	6.4.1 – Institution condu	ıcts internal and	d external fin	nancial a	audits regul	arly (with	in 100 wor	ds each)			
				Yes	3,						
6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)											
	Name of the non government funding agencies /individuals Funds/ Grnats received in Rs. Purpose						se				
		No D	ata Ente	red/No	ot Appli	cable !	111				
			No	file	uploaded	l					
Ľ	6.4.3 – Total corpus fun	d generated									
				0							
6	6.5 – Internal Quality	Assurance Sy	stem								
(	6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?										
	Audit Type	External	External			Internal					
		Yes/No		Agei	ncy	Y	es/No		Authority		
	Academic	Yes		ຮບ	s		No				
	Administrative	Yes		SU	S		No				

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents meeting Speech for parents Meeting of PTA 3

#### 6.5.3 – Development programmes for support staff (at least three) Lecture for Non teaching staff, HB test, Uniform for non teaching staff 6.5.4 – Post Accreditation initiative(s) (mention at least three) 1) P. G Courses started. 2)Applied for UGC Development. 3) Improvement in Office Automization. 6.5.5 - Internal Quality Assurance System Details a) Submission of Data for AISHE portal Yes b)Participation in NIRF Yes c)ISO certification No d)NBA or any other quality audit No 6.5.6 - Number of Quality Initiatives undertaken during the year **Duration From** Year Name of quality Date of **Duration To** Number of initiative by IQAC | conducting IQAC participants No Data Entered/Not Applicable !!! View File CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES 7.1 – Institutional Values and Social Responsibilities 7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year) Title of the Period from Period To Number of Participants programme Female Male No Data Entered/Not Applicable !!! 7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the University met by the renewable energy sources 0 7.1.3 - Differently abled (Divyangjan) friendliness Item facilities Yes/No Number of beneficiaries 2 Ramp/Rails Yes Rest Rooms 10 Yes 7.1.4 - Inclusion and Situatedness Number of Number of Date Duration Name of Issues Number of Year initiatives initiative participating initiatives to addressed address taken to students and staff locational engage with advantages and and disadva contribute to ntages local community No Data Entered/Not Applicable !!! 7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders Title Follow up(max 100 words) Date of publication

Code of Conduct for 24/06/2016 Our college/institute Students Teachers have prepared code of conduct for the students , Teaching Staff and Non teaching staff also. Our Code of Conduct is characterized by the presence of implementation mechanisms associated with it. These include activities that the organization needs to set up in order to support the diffusion and knowledge of code and to monitor the effective implementation of code and Manage its periodic review. 1) Set up a board committee to monitor the effectiveness. Introduction of code of conduct of code to the students. 2)Communicating student and promote them to follow rules and regulations. 3) Promoting students to maintain the

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity Duration From Duration To Number of participants

No Data Entered/Not Applicable !!!

discipline, Developing Discipline Committee. 4) Checking of Id Cards of students while making entry into the campus.

7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Plastic Free Campus. 2) Green Campus 3) Tree Plantation and Preservation. 4) Solid Waste Management

#### 7.2 - Best Practices

7.2.1 – Describe at least two institutional best practices

No Data Entered/Not Applicable !!!

#### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As our college is situated in urban area, we have different mechanism for quality enhancement. Most of our student work during day time and learn in our Night college. so we have different challenges than others to redress. We implement tree plantation, Our N S S Unit has planted some 50 trees in and around the campus. Our college conducts regular Blood Donation Camps.

Provide the weblink of the institution

## **8.Future Plans of Actions for Next Academic Year**

1) Sending AQAR for 201718 in new format. 2) Annual Calendar Preparation. 3) Preparation of annual teaching plan 4) student Seminar 5) study tour